

**INVITATION TO BID
ADVERTISEMENT NO.
NN-2022-002**

ITEM NO.	QTY.	UNIT	ARTICLES/SERVICES DESCRIPTION	UNIT COST	TOTAL ABC/UNIT	BRAND OFFERED	BID PRICE/UNIT	TOTAL BID PRICE
1	2	unit	Laptop	59,297.00	118,594.00			
			Technical Specification:					
			Processor: Intel i5/Ryzen 5					
			Memory: 8GB DDR4 (compatibility)					
			Storage: 1TB HDD					
			Graphics: 4-6 gigabyte (dedicated)					
			Network interface: 10/100/1000 Ethernet					
			Wireless mouse included					
			Monitor: 13"-16" Full high definition screen					
			Operating system: windows 10 Professional 64 bit					
			Warranty: 1 year parts, 1-year labor					
			DVD drive: yes					
			Warranty: 1 year parts, 1-year labor					
			Green Public Procurement Technical Specifications					
			The supplier shall supply ICT equipment which					
			fulfills at least ENERGY STAR 6.1 for computers					
			and 7.0 for monitor's criteria.					
			The supplier shall supply products with a visible					
			On/Off switch					
			In case of desktop computers: The supplier					
			shall ensure that the products which are					
			designed so that the memory, hard disk and					
			CD drive are readily accessible and can be					
			changed easily for upgrades.					
			The supplier shall supply notebooks and					
			desktop computers where the availability of					
			replacement of batteries and power supplies					
			is guaranteed for at least five (5) years after					
			end of production.					
			The supplier shall supply products in recyclable					
			packages and shall provide a packaging take-					
			back service.					
2	2	unit	Desktop Computer	53,745.70	107,491.40			
			Technical Specification:					
			Processor: Intel i5/Ryzen 5					
			Memory: 8GB DDR4 (compatibility)					
			Storage: 1TB HDD + 256SSD					
			Graphics: 4-8 gigabyte (dedicated)					
			Network interface: 10/100/1000 Ethernet					
			Keyboard and Mouse: USB Keyboard and Mouse					
			Monitor: 21.5"-24" LED High Definition					
			Operating system: Windows 10 Professional 64 Bit					
			Warranty: 1 year parts, 1-year labor					
			UPS: Yes					
			Speaker: Yes					
			DVD drive: Yes					
			Green Public Procurement Technical Specifications					

			The supplier shall supply ICT equipment which fulfills at least ENERGY STAR 6.1 for computers and 7.0 for monitor's criteria.				
			The supplier shall supply products with a visible On/Off switch				
			In case of desktop computers: The supplier shall ensure that the products which are designed so that the memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades.				
			The supplier shall supply notebooks and desktop computers where the availability of replacement of batteries and power supplies is guaranteed for at least five (5) years after end of production.				
			The supplier shall supply products in recyclable packages and shall provide a packaging take-back service.				
3	3	unit	Printer	20,421.42	61,264.26		
			Technical Specification:				
			Functions: Print, Scan, Copy				
			Printer type: Inkjet printer				
			Ink system: Ink tank				
			Scan system: ADF and Flatbed				
			Paper type: Plain, Inkjet, Glossy (cast/resin)				
			Paper size: A4, Letter, Executive, A5, A6, Envelopes (C5, Com-10, DL, Monarch) Photo (10cm x 15cm), Photo-L (9cm x 13cm), Photo-2L (127mm x 178mm), Index Card (127mm x 203mm)				
			Paper capacity: 100-150 sheets				
			Copy and Scan color: Monochrome and Color				
			Network: Wireless Setup Support Utility: WPS				
			Green Public Procurement Technical Specifications				
			Technical Specification:				
			The supplier shall supply products which comply with the latest version of the International ENERGY STAR requirements. (Currently version 2.0 for imaging equipment)				
			The supplier shall supply products which contain user instructions for green performance management				
			The supplier shall supply products which must be capable of using recycled content paper without voiding manufacturer's warranty				
			GRAND TOTAL ABC		287,349.66		

TOTAL AMOUNT IN WORDS:

Purpose: For the use of HRMO
Place of Inspection: PGSO, San Jose, Antique
Place of Delivery: HRMO, San Jose, Antique (to be delivered by the winning supplier)

I hereby certify that the articles/ services listed above are available in our store/ stockroom and ready for delivery upon receipt of the Contract/ Purchase Order.

Note: Bid Security cash, cashier's/ manager's check, bank draft/ guarantee confirmed by a Universal or Commercial Bank

Signature of Supplier/ Contractor over Company's printed name

**Two percent (2%), five percent (5%)
Surety Bond callable upon demand of
the Approved Budget for the Contract
to be Bid or Bid Securing Declaration**