

**INVITATION TO BID
ADVERTISEMENT NO.
M-2021-002**

ITEM NO.	QTY.	UNIT	ARTICLES/SERVICES DESCRIPTION	UNIT COST	TOTAL ABC/UNIT	BRAND OFFERED	BID PRICE/UNIT	TOTAL BID PRICE
1	2	unit	Calculator. 12 Digits. Desktop, Solar and Battery	699.00	1,398.00			
2	15	box	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm), 12's	28.00	420.00			
3	15	box	CLIP, BACKFOLD, all metal, clamping: 51mm (-1mm), 12's	67.00	1,005.00			
4	18	bottle	Computer Brother Ink, BT5000 (Cyan), 48.8ml	432.00	7,776.00			
5	18	bottle	Computer Brother Ink, BT5000 (Magenta), 48.8ml	432.00	7,776.00			
6	18	bottle	Computer Brother Ink, BT5000 (Yellow), 48.8ml	432.00	7,776.00			
7	40	bottle	Computer Brother Ink, BT60 (Black), 108.0ml	432.00	17,280.00			
8	3	ream	Construction Paper, Long, orange	300.00	900.00			
9	1	ream	Construction Paper, Long, pink	300.00	300.00			
10	6	piece	Correction Pen, 12ml	32.00	192.00			
11	50	piece	Correction Tape, 5mm x 8m	30.00	1,500.00			
12	15	piece	Cutter, Small, with Lock, heavy duty, 25g	166.00	2,490.00			
13	10	piece	Data File Box w/out cover 5", Black	188.00	1,880.00			
14	10	piece	Data File Box w/out cover 5", Blue	188.00	1,880.00			
15	10	piece	Data File Box w/out cover 5", Green	188.00	1,880.00			
16	10	piece	Data File Box w/out cover 5", Red	188.00	1,880.00			
17	10	piece	Data File Box with cover 6", Black	307.00	3,070.00			
18	10	piece	Data File Box with cover 6", Blue	307.00	3,070.00			
19	10	piece	Data File Box with cover 6", Green	307.00	3,070.00			
20	10	piece	Data File Box with cover 6", Red	307.00	3,070.00			
21	2	piece	Digital Stamp, customized, 2-4 x 2-4"	600.00	1,200.00			
22	50	piece	Document Envelope, Brown, 10 x 15", 200lbs	4.00	200.00			
23	5	roll	Ductape 2", Blue	170.00	850.00			
24	5	roll	Ductape 2", Gray	170.00	850.00			
25	5	roll	Ductape 2", Red	170.00	850.00			
26	3	piece	External Solid State Drive, 500gb, 3.0/3.1	4,489.00	13,467.00			
27	15	box	Fastener, Paper, Plastic, 70mm, 110-140g	33.00	495.00			
28	10	piece	Flash Drive, 3.0, 64gb	855.00	8,550.00			
29	25	piece	Folder, Tagboard, For A4 Size Documents, Blue	5.00	125.00			
30	25	piece	Folder, Tagboard, For A4 Size Documents, Green	5.00	125.00			
31	25	piece	Folder, Tagboard, For A4 Size Documents, Orange	5.00	125.00			
32	25	piece	Folder, Tagboard, For A4 Size Documents, Pink	5.00	125.00			
33	25	piece	Folder, Tagboard, For A4 Size Documents, White	5.00	125.00			
34	25	piece	Folder, Tagboard, For A4 Size Documents, Yellow	5.00	125.00			
35	50	piece	Folder, Tagboard, For Legal Size Documents, Blue	9.00	450.00			
36	50	piece	Folder, Tagboard, For Legal Size Documents, Green	9.00	450.00			
37	50	piece	Folder, Tagboard, For Legal Size Documents, Orange	9.00	450.00			

38	50	piece	Folder, Tagboard, For Legal Size Documents, White	9.00	450.00			
39	50	piece	Folder, Tagboard, For Legal Size Documents, Yellow	9.00	450.00			
40	50	piece	Folder, Tagboard, For Legal Size Documents, Pink	9.00	450.00			
41	2	bottle	Glue, Padding, 1 liter	235.00	470.00			
42	5	bottle	Glue, White, 130gms	64.00	320.00			
43	5	bottle	Ink, Stamp Pad, 50ml, Black	43.00	215.00			
44	5	bottle	Ink, Stamp Pad, 50ml, Purple	43.00	215.00			
45	12	piece	Marker, Permanent, Chisel/Broad Point, Black	45.00	540.00			
46	12	piece	Marker, Permanent, Fine Point, Black	45.00	540.00			
47	25	piece	Notepad, Sticky, 3 x 3"	33.00	825.00			
48	10	box	Paper Fastener, Long, Plastic, 8 1/2" (50's/box)	143.00	1,430.00			
49	250	ream	Paper, Multicopy, 80gsm, A4	251.00	62,750.00			
50	150	ream	Paper, Multicopy, 80gsm, Legal, 8.5 x 14	288.00	43,200.00			
51	2	piece	Pen Holder (Asstd. Color)	83.00	166.00			
52	100	piece	Pen, gel ink, ordinary, 0.8mm, Black	17.00	1,700.00			
53	30	piece	Pen, Gel, 0.5mm, Black,	26.00	780.00			
54	30	piece	Pen, Gel, 0.5mm, refill, Black	19.00	570.00			
55	3	piece	Pencil Sharpener, Heavy duty, Table Top	318.00	954.00			
56	30	piece	Pencil, Medium/Medium Shade	10.00	300.00			
57	2	box	Push Pins, 100's	30.00	60.00			
58	1	box	PVC Cover, 210mm x 297mm, 100's	650.00	650.00			
59	25	piece	Roller Ballpen, Broad Tip, 1.00mm	80.00	2,000.00			
60	5	box	Rubber Band, Big, #18, 350g	224.00	1,120.00			
61	3	piece	Ruler, 12", Plastic	33.00	99.00			
62	3	piece	Ruler, 12", Steel	33.00	99.00			
63	10	pair	Scissors, 8"	65.00	650.00			
64	5	piece	Stamp Pad, No. 2, Inked, Black	371.00	1,855.00			
65	5	piece	Stamp Pad, No. 2, Inked, Purple	371.00	1,855.00			
66	3	piece	Stamp, Dater, Manual, 5mm	54.00	162.00			
67	5	piece	Staple Remover, Clip Type	31.00	155.00			
68	10	box	Staple Wire, #35, 150 - 170g	60.00	600.00			
69	10	piece	Stapler, metal construction with plastic cap, 24/6 - 26/6	300.00	3,000.00			
70	5	piece	Tape Dispenser, Packing, Heavy Duty, with handle, 2"	211.00	1,055.00			
71	5	piece	Tape Dispenser, Packing, Heavy Duty, with handle, 3"	205.00	1,025.00			
72	5	roll	Tape, Double Sided Adhesive, 1" x 10m	32.00	160.00			
73	5	roll	Tape, Masking, 2" x 25y	92.00	460.00			
74	15	roll	Tape, Packaging, Clear, 3" x 100y	80.00	1,200.00			
75	5	piece	Tray, Multi, 4 layer, Metal	473.00	2,365.00			
			GRAND TOTAL ABC		232,070.00			

TOTAL AMOUNT IN WORDS:

Purpose: For the use of PGSO
Place of Inspection: PGSO, San Jose, Antique
Place of Delivery: PGSO, San Jose, Antique (to be delivered by the winning supplier)

I hereby certify that the articles/services listed above are available in our store/stockroom and ready for delivery upon receipt of the Contract/Purchase Order.

Note: Bid Security cash, cashier's/manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank Two percent (2%), five percent (5%) Surety Bond callable upon demand of the Approved Budget for the Contract to be Bid or Bid Securing Declaration

Signature of Supplier/Contractor over Company's printed name