



Republic of the Philippines  
 Province of Antique  
**PROVINCIAL BIDS AND AWARDS COMMITTEE**  
*San Jose de Buenavista*

**NEGOTIATED PROCUREMENT  
 (SMALL VALUE PROCUREMENT)**

Standard Form No. SF-GOOD-60  
 Revised on May 24, 2004

Date: September 14, 2021  
 RFQ No. N-2021-09-063

Various Suppliers/Contractors  
 San Jose, Antique/Iloilo City

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated herein the shortest time of delivery and submit your quotation duly signed by your representative not later than **September 21, 2021** at the BAC Conference Room, 2nd Floor, Gov. Enrique A. Zaldivar Memorial Bldg., San Jose, Antique at 2: 00 o' clock p.m. in the return envelope attached herewith.

**ATTY. NERY G. DUREMDES**  
 Provincial Administrator/BAC Chairman  
 (Procurement Officer)

ITEM NO	QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL ABC/UNIT	BRAND OFFERED	BID PRICE/UNIT	TOTAL BID PRICE
1	1	unit	Copier Printer (A3 Duplex)	43,261.47	43,261.47			
			Technical Specifications:					
			Functions: Fax, Print, Scan, Copy					
			Printer Type: Inkjet and Ink Tank Printer					
			Print Speed:					
			Photo Defaut: 10 x 15cm/4 x 6" *2:					
			Approx. 42 sec. per photo (with border) *1					
			Draft, A4 (black/colour):					
			Up to 32ppm/20 ppm *1					
			ISO 24734, A4 Simplex (black/colour):					
			Up to 18 ipm/10 ipm *1					
			ISO 24734, A4 Duplex (black/colour):					
			Up to 8.7 ipm/6.0 ipm *1					
			ISO 24734.2, A3 Simplex (black/colour):					
			Up to 10 ipm/5 ipm *1					
			ISO 24734.2, A3 Duplex (black/colour):					
			Up to 6.0 ipm/3.7 ipm *1					
			Copy Function:					
			Reduction/Enlargement: 25-400%, Auto					
			Fit Function					
			Maximum Copy Size: A3					
			Copy Resolution: 600 x 600 dpi					
			Maximum Copies: 999 copies					
			Copy Speed:					
			Copy Quality: Normal/Best Quality					
			ISO 29183, A4, Simplex (black/colour): up					
			to 16ipm/8.8ipm					
			Scan Function:					
			Scanner type: flatbed colour image scanner					
			Sensor type: CIS					
			Optical Resolution: 1200 x 2400 dpi					
			Scan Speed:					
			Flatbed (black/colour): 200 dpi: 6.0 sec/12 sec					
			ADF Monochrom (Simplex/Duplex): 200 dpi: 8.3 ppm/-					
			ADF colour (simplex/duplex): 200 dpi: 4.8 ppm/-					
			ADF Specifications:					
			Support Paper Thickness: 64-95 g,m2					
			ADF Capacity: 30-35 pages (75 g/m2)					
			Fax Function:					
			Type of Fax: Walk-up black and white and colour fax capability					
			Receive Memory/Page Memory: 6MB, Page memory, up to 550					

			pages (ITU-T No. 1 Chart)				
			Error Correction Mode: ITU Group3 fax with				
			Error Correction Mode				
			Fax Speed (Data Transfer Rate): up to 33.6 kbps.				
			Approx. 3 sec/page				
			Fax Resolution: up to 200 x 200 dpi				
			Transmission Paper Size (flatbed): A5, half				
			letter, B5 (JIS),				
			Letter, A4, Legal, B4 (JIS), A3, 11 x 17 in.				
			Transmission Paper Size (ADF): A5, , B5 (JIS),				
			Letter, A4, Legal, B4 (JIS), A3, 11 x 17 in.				
			Receiving Paper Size: A5, Half Letter, B5 (JIS)				
			Letter, A4, Legal, B4 (JIS), A3, 11 x 17 in.				
			Speed Dial/ Group Dial: up to 200 numbers,				
			199 groups				
			Fax Features: PC Fax (Transmission/Receive),				
			Automatic Redial, Address Book Delay Send,				
			Broadcast Fax (Mono Only), Transmit Reservation				
			(200 case)				
			Interface:				
			USB: Hi-Speed USB 2.0				
			Network: Ethernet, Wi-Fi IEEE 802.11 b/g/n,				
			Wi-Fi Direct				
			Network Protocol: TCP/IPv4, TCP/IPv6, LPD,				
			IPP, PORT9100 WSD				
			Network Management Protocols: SNMP, HTTP,				
			DHCP, BOOTP APIPA, PING, DDNS, mDNS,				
			SNTP, SLP, WSD, LLTD				
			Dimensions and Weight:				
			Dimensions (W x D x H): 575-666 x 477-486 x				
			310-418mm				
			Weight: 23kg				
			Display: 27- 4.3" TFT colour LCD				
			<b>Green Public Procurement Technical</b>				
			<b>Specifications:</b>				
			Product Specifications:				
			-The supplier shall supply products which comply				
			with the latest version of the International				
			ENERGY STAR requirements. (Currently version				
			2.0 for Imaging Equipment).				
			-The supplier shall supply products which contain				
			user instructions for green performance				
			management.				
			-The supplier shall supply products which must				
			be capable of using recycled content paper				
			without voiding the manufacturer's warranty.				
2	1	unit	Laptop	50,611.46	50,611.46		
			Technical Specifications:				
			Processor: Intel i5/AMD A10				
			Memory: 8GB DDR4 (compatibility)				
			Storage: 1 Terabyte				
			Graphics: 2 gigabyte (dedicated)				
			Network Interface: 10/ 100/1000 Ethernet				
			Monitor: 14"-16" LED High Definition				
			Operating System: Windows 10 Professional 64				
			Bit				
			Warranty: 1 year parts-1 year labor only				
			<b>Green Public Procurement Technical</b>				
			<b>Specifications:</b>				
			The supplier shall supply ICT equipment which				
			fulfills at least ENERGY STAR 6.1 for computers				
			and 7.0 for monitor's criteria.				
			The supplier shall supply products with a visible				

			On/Off switch					
			In case of desktop computers: The supplier shall products which are designed so that the memory, hard disk and CD drive are readily accessible and can be changed easily for upgrades.					
			The supplier shall supply notebooks and desktop computers where the availability of replacement of batteries and power supplies is guaranteed for at least five (5) years after end of production.					
			The supplier shall supply products in recyclable packages and shall provide a packaging take-back service.					
			<i>GRAND TOTAL ABC</i>			<b>93,872.93</b>		
			<i>For the use of Internal Audit Office</i>					

**TOTAL AMOUNT IN WORDS:**

**GRAND TOTAL BID**

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**TERMS/CONDITIONS AND REQUIREMENTS:**

1. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
2. MAYOR'S PERMIT.
3. PhilGEPs REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED
5. OMNIBUS SWORN STATEMENT (COA Circular No. 2012-001 (9.2))
6. BRAND NAME SHOULD BE REFLECTED IN THE BID OFFERED, IN CASE NOT AVAILABLE THE MANUFACTURER'S NAME SHOULD BE STATED.
7. BRING SAMPLE ONCE REQUIRED DURING POST QUALIFICATION/EVALUATION.
8. PARTIAL BID IS NOT ALLOWED.
9. INCOME TAX RETURN (ITR)

After having carefully read and accepted your Terms/Conditions and Requirements, I/We quote you on the item prices noted above.

Place of Inspection: PGSO, San Jose, Antique  
Place of Delivery: G.O./Internal Audit Office, San Jose, Antique (to be delivered by the winning supplier)  
Delivery Period: w/ in 7 calendar days upon receipt of Purchase Order (P.O)

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Printed Name/Signature  
\_\_\_\_\_  
Company's Name  
\_\_\_\_\_  
Tel. No./Cellphone/E-mail Add.  
\_\_\_\_\_  
Date