

**INVITATION TO BID
ADVERTISEMENT NO.
BB-2021-002**

ITEM NO.	QTY.	UNIT	ARTICLES/SERVICES DESCRIPTION	UNIT COST	TOTAL ABC/UNIT	BRAND OFFERED	BID PRICE/UNIT	TOTAL BID PRICE
1	135	pc	Ballpen, flair, black, 0.5	24.00	3,240.00			
2	150	pc	Brown envelope, long	7.00	1,050.00			
3	150	pc	Brown envelope, short	6.00	900.00			
4	4	pack	Folder, tagboard, for A4 size documents, 100's	400.00	1,600.00			
5	4	pack	Folder, tagboard, for legal size documents, 100's	500.00	2,000.00			
6	30	pc	Marker/highlighter pen, yellow green	43.00	1,290.00			
7	150	ream	Paper , multi-purpose copy, A4 70gsm	200.00	30,000.00			
8	150	ream	Paper , multi-purpose copy, legal 70gsm	210.00	31,500.00			
9	8	box	Pen 0.5 gel ink, black, 12's/box	434.00	3,472.00			
10	8	box	Pen 0.5 gel ink, blue, 12's/box	434.00	3,472.00			
11	30	pc	Permanent marker, broad, black	50.00	1,500.00			
12	10	pc	Record book, 300 pages, size: 214mm x 278mm min.	105.00	1,050.00			
13	95	pc	Sign pen .08 fine line water and fade proof pigment water, black	96.00	9,120.00			
14	10	roll	Tape, packing, width: 48mm (1mm)	75.00	750.00			
15	20	roll	Tape, packing, width: 24mm (1mm)	20.00	400.00			
16	20	pc	White board marker, broad, black	66.00	1,320.00			
17	35	pc	Certificate frame, A4, wooden	150.00	5,250.00			
18	35	pc	Certificate frame, long, wooden	160.00	5,600.00			
19	20	pc	Correction tape, 5mm x 8 mtr.	45.00	900.00			
20	3	box	Envelope, expanding, kraftboard for legal size doc., yellow	833.33	2,499.99			
21	50	pc	Expanding folder, legal, green	20.00	1,000.00			
22	50	pc	Expanding folder, legal, yellow	20.00	1,000.00			
23	8	pc	Flash drive, 32GB 2.0	348.00	2,784.00			
24	50	pc	Glue stick, small	6.00	300.00			
25	4	box	Paper clip, vinyl/plastic coaty, length: 50mm min	30.00	120.00			
26	10	box	Pencil no 2, 12's/box	115.00	1,150.00			
27	50	pack	Photo paper, inkjet, A4, glossy, 20's/pack	120.00	6,000.00			
28	2	box	Push pins 100's/box	45.00	90.00			
29	5	pair	Scissors, medium 8", heavy duty	80.00	400.00			
30	10	box	Staple wire, standard 26/6	40.00	400.00			
31	40	pack	Sticker paper, long, glossy, white 10's/pack	80.00	3,200.00			
32	50	pad	Sticky note 4" x 4", 100's/pad asstd. Color	58.00	2,900.00			
33	50	pack	Board paper, A4, white 10's/pack	89.00	4,450.00			
34	40	ream	Coated paper C2s (11" x 17") glossy 80gsm, 500's/ream	55.00	2,200.00			
35	50	pc	Data file box with cover, 8 inches, green	329.00	16,450.00			
36	15	box	Envelope mailing, white, 70gsm, long	550.00	8,250.00			
37	4	pc	Flash drive, 64, 3.0	1,871.75	7,487.00			
38	35	bot	Ink cart, Epson C13T664100 (T6641), black	350.00	12,250.00			
39	35	bot	Ink cart, Epson C13T664200 (T6642), cyan	350.00	12,250.00			
40	35	bot	Ink cart, Epson C13T664300 (T6642), magenta	350.00	12,250.00			
41	35	bot	Ink cart, Epson C13T664400 (T6642), yellow	350.00	12,250.00			
42	10	box	Paper fastener, short plastic 50's/box	47.00	470.00			
43	3	bot	Stamp pad ink, purple or violet 50ml min.	33.75	101.25			
44	2	unit	Stapler binder type, heavy duty, desktop	1,000.00	2,000.00			

45	1000	pc	Cartolina white	9.60	9,600.00			
46	25	bot	Ink CART, Epson C13T06G200 (008), black	1,200.00	30,000.00			
47	25	bot	Ink CART, Epson C13T06G200 (008), cyan	1,200.00	30,000.00			
48	25	bot	Ink CART, Epson C13T06G200 (008), yellow	1,200.00	30,000.00			
49	25	bot	Ink CART, Epson C13T06G200 (008), magenta	1,200.00	30,000.00			
			GRAND TOTAL ABC		346,266.24			

TOTAL AMOUNT IN WORDS:

Purpose: For the use of the Office of the Governor
Place of Inspection: PGSO, San Jose, Antique (to be delivered by the winning supplier)
Place of Delivery: G.O., San Jose, Antique

I hereby certify that the articles/services listed above are available in our store/stockroom and ready for delivery upon receipt of the Contract/Purchase Order.

Note: Bid Security cash, cashier's/manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank Two percent (2%), five percent (5%) Surety Bond callable upon demand of the Approved Budget for the Contract to be Bid or Bid Securing Declaration

Signature of Supplier/Contractor over Company's printed name